



National Unit Specification: general information

UNIT Personal Development: Going Shopping (Access 1)

CODE F56G 07

SUMMARY

This Unit is part of a suite of Access 1 Units described as 'Independent level'. This Unit is designed principally for candidates developing basic skills in a supported learning environment. It provides an opportunity for candidates to make a shopping list, go to the shop and pay for the items at the checkout.

OUTCOMES

1 Complete a shopping trip.

RECOMMENDED ENTRY

Entry is at the discretion of the centre, and as this is an introductory Unit, no prior knowledge is required.

CREDIT VALUE

1 credit at Access 1 level (6 SCQF credit points at SCQF level 1*).

**SCQF credit points are used to allocate credit to qualifications in the Scottish Credit and Qualifications Framework (SCQF). Each qualification in the Framework is allocated a number of SCQF credit points at an SCQF level. There are 12 SCQF levels, ranging from Access 1 to Doctorates.*

CORE SKILLS

There is no automatic certification of Core Skills or Core Skill components in this Unit.

Administrative Information

Superclass: HB

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National Unit Specification: statement of standards

UNIT PD: Going Shopping

Acceptable performance in this Unit will be the satisfactory achievement of the standards set out in this part of the Unit Specification. All sections of the statement of standards are mandatory and cannot be altered without reference to SQA.

OUTCOME 1

Complete a shopping trip.

Performance Criteria

- (a) Make a shopping list.
- (b) Select an item on your shopping list at the shop.
- (c) Pay for the item at the checkout.

EVIDENCE REQUIREMENTS FOR THIS UNIT

For Performance Criterion (a), oral and/or written evidence for to show that the candidate can:

- ◆ make a shopping list of two items

For Performance Criteria (b) and (c), performance evidence to show that the candidate can:

- ◆ select an item on the shopping list from the shelf in the shop
- ◆ pay for the item at the checkout

National Unit Specification: support notes

UNIT Personal Development: Going Shopping

This part of the Unit Specification is offered as guidance. The support notes are not mandatory.

While the exact time allocated to this Unit is at the discretion of the centre, the notional design length is 40 hours.

GUIDANCE ON THE CONTENT AND CONTEXT FOR THIS UNIT

This is a free-standing Access 1 Independent level Unit. This Unit gives candidates the opportunity to make a shopping list, to go shopping and to pay for the items.

Teachers/lecturers should select appropriate activities depending on the age and individual abilities of each candidate.

Teachers/lecturers should take into account relevant guidelines with regard to supervising candidates when outside the boundaries of the centre. Candidates should be allowed to use their normal mode of communication while undertaking this Unit.

GUIDANCE ON LEARNING AND TEACHING APPROACHES FOR THIS UNIT

This is a practical Unit which gives candidates the opportunity to go shopping and to purchase the items on their shopping lists. The shopping list should be selected from a range of alternatives provided by the teacher/lecturer which could be in the words or in pictures. Candidates should be given the opportunity to find out about different ways of shopping, for example, the supermarket, corner shop or an internet shopping site. Candidates could be taken to visit the supermarket and the corner shop and may also have the opportunity to explore the world of internet shopping. Where it is not possible for candidates to actually visit a shop, the shopping activity could be simulated within the centre. Candidates could also refer to advertisements or catalogues.

While it is intended that candidates should engage in the total learning experience, it is recognised that some candidates may require to spend longer on certain Performance Criteria. Teachers/lecturers are encouraged to provide a range of enriched experiences, which take account of the needs of the learner and the process of learning. Teachers/lecturers should decide, on the basis of individual needs, where the emphasis of learning should lie and when specific Performance Criteria should be assessed and recorded. The Unit could be completed in the centre in a simulated environment.

When paying at the checkout, candidates should be given appropriate money by the teacher/lecturer and collect any change. Candidates are not expected to calculate the amount of change they would get.

OPPORTUNITIES FOR CORE SKILL DEVELOPMENT

There are no Core Skills at Access 1 level.

National Unit Specification: support notes (Cont)

UNIT Personal Development: Going Shopping

GUIDANCE ON APPROACHES TO ASSESSMENT FOR THIS UNIT

Opportunities for the use of e-assessment

E-assessment may be appropriate for some assessments in this Unit. By e-assessment we mean assessment which is supported by information and communications technology (ICT), such as e-testing or the use of e-portfolios or e-checklists. Centres which wish to use e-assessment must ensure that the national standard is applied to all candidate evidence and that conditions of assessment as specified in the Evidence Requirements are met, regardless of the mode of gathering evidence. Further advice is available in *SQA Guidelines on Online Assessment for Further Education (AA1641, March 2003)*, *SQA Guidelines on e-assessment for Schools (BD2625, June 2005)*.

Teachers/lecturers should provide adequate opportunities for formative assessment to take place prior to candidates undertaking the required Unit assessment which is recorded for assessment purposes. Teachers/lecturers may give the candidate advice and support during the formative assessment in order to prepare them for the formal Unit assessment. This Unit could be integrated with the Unit: Personal Development: Making a Journey.

Performance Criterion (a) written and/or oral evidence of a shopping list of two items. The shopping list could be written by the candidate or a scribe, listed and printed from a computer programme or in the form of an audio/video recording.

Performance Criteria (b) and (c) assessor observation checklist and/or annotated photo or video evidence recording the candidate's participation in the shopping, selecting the two items on the shopping list and paying for them at the checkout. This could be achieved by shopping at a corner shop or in a supermarket or by creating a simulated environment in the centre.

Records of all assessment instruments used and evidence produced by each candidate should be retained for verification purposes. As candidate evidence may be generated by oral and/or written and/or performance evidence for this Unit, records should be kept of candidate performance. These could be in the form of checklists completed by a responsible person observing the performance or recording the answers to questions, or they may also be in the form of video or audio recordings of candidate performance.

All checklists must be signed and dated by the teacher/lecturer who assesses the evidence and authenticates it as an accurate record of the work of the named candidate.

An example of a blank assessment checklist for this Unit is provided at Appendix 1 along with an example of a completed checklist. Centres may use the blank checklist provided or produce their own version.

CANDIDATES WITH DISABILITIES AND/OR ADDITIONAL SUPPORT NEEDS

The additional support needs of individual candidates should be taken into account when planning learning experiences, selecting assessment instruments, or considering alternative Outcomes for Units. Further advice can be found in the SQA document *Guidance on Assessment Arrangements for Candidates with Disabilities and/or Additional Support Needs* (www.sqa.org.uk).

National Unit Specification: Appendix 1

Personal Development: Going Shopping (Access 1)

Observation Checklist for recording candidate's performance

Name of candidate

Performance Criteria	Comment	Date achieved
(a) Make a shopping list (two items)		
(c) Select an item on your shopping list from the shop		
(d) Pay for the item at the checkout		

The named candidate has successfully completed this Unit.

Teacher/lecturer signature

Date

National Unit Specification: Appendix 2

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Example of an Observation Checklist recording a candidate's performance

Name of candidate*Karima Abdul*

Performance Criteria	Comment	Date achieved
(a) Make a shopping list (2 items)	<i>Karima wrote her shopping list. She used the pictures to put bread and cheese on her list.</i>	<i>02/04/08</i>
(b) Select an item on your shopping list from the shop	<i>Karima found the bread in the supermarket and put it in her basket.</i>	<i>19/04/08</i>
(c) Pay for the item at the checkout	<i>Karima paid for her item at the checkout with a ten pound note. She waited for her change.</i>	<i>19/04/08</i>

The named candidate has successfully completed this Unit.

Teacher/lecturer signature *Angela Lawson*

Date *19 April 2008*